



TOWN OF WEST HARTFORD

AGENDA ITEM SUMMARY

To: Town Council

From: Matt Hart, Town Manager

Date: September 12, 2018

CC: M. McGovern; D. Martin

Subject: Resolution (Hart) Authorizing the Town Manager to Execute a Master Municipal Agreement for Readjustment, Relocation, and/or Removal of Utility Facilities on Highway Projects with the State of Connecticut, Department of Transportation (569)

Background: The State of Connecticut, Department of Transportation now requires that all municipalities engaging in grant projects that involve the readjustment, relocation, and/or removal of utility facilities on highway grant projects enter into a Master Municipal Agreement (MMA) in lieu of executing individual agreements on a project basis. The MMA streamlines the agreement process by including recurring contractual provisions instead of requiring the same provisions in individual project agreements. The term of the MMA is for ten (10) years after the effective date unless terminated in accordance with the termination article in the agreement.

Operational Impact: None

Financial Impact: None

Legal Review: Corporation Counsel has reviewed the MMA and prepared the attached resolution.

Project Schedule: If approved, staff will begin using the new master agreement immediately.

Recommendation: In order to comply with the state requirement, staff recommends Council approval of the attached resolution.

Attachments: Proposed Resolution & Excerpt from Master Agreement

**Resolution Authorizing the Town Manager to
Execute a Master Municipal Agreement for Readjustment, Relocation, and/or
Removal of Utility Facilities on Highway Projects
with the State of Connecticut, Department of Transportation**

WHEREAS, the State of Connecticut Department of Transportation has revised the manner in which it structures grant agreements; and

WHEREAS, the new format of these agreements requires the Town of West Hartford to approve certain recurring contractual provisions in the form of a Master Municipal Agreement for Construction Projects; and

WHEREAS, this revised format will ultimately streamline the process for executing individual grant agreements

NOW THEREFOR BE IT RESOLVED BY THE TOWN COUNCIL OF WEST HARTFORD THAT, the Town Manager of West Hartford, Matthew Hart, is hereby authorized to execute the “Master Municipal Agreement for Readjustment, Relocation, and/or Removal of Utility Facilities on Highway Projects” issued by the State of Connecticut, Department of Transportation.

(Hart)
9/12/18